

LOCAL EMERGENCY PLANNING COMMITTEE
Knox County EMA- 301 Park St.-Rockland, ME 04841
Web Site: www.knoxcountymaine.gov/ema

12/6/2016 LEPC Meeting

The meeting was called to order at 1037 hrs. by Andrew Hart, Chairman at Knox County EMA Office.

Meeting Attendees:

Ray Sisk	Knox Cty. EMA Director	Robert Gardner	SERC/MEMA
Peter Beal	Lyman Morse	Donna Allen	EMA Admin Asst.
Tim Polky	St. George Fire Chief	Peta vanVuuren	RDNA
Robert J. Williams	ME DEP	Laurie Beckwith	PBMC

The minutes of the LEPC minutes for 10/4/16 were approved by Laurie Beckwith and seconded Ray Sisk. All were in favor.

Secretary's Report:

Correspondence:

E-mails from Robert Gardner: [serc_terc_monthly_update] October 2016 Edition,
[serc_terc_monthly_update] November 2016 Edition
E-mails from Faith Mayer: Chemicals of Hazardous Materials Course – Robert Gardner explained what this course is about; Emergency Planning Community Right-to-Know Act (EPCRA) Reporting Workshops

Treasurer's Report:

Received September 2016: LEPC Grant Reimbursements: HM 8049- \$1227.70; HM 8072 \$1745.20; Interest-September \$27.97; HM 18073 \$20124.04; Stipend- \$1351.32

Received October 2016: LEPC Grant Reimbursements: HM 8072: \$426.60; HM 8073-\$1062.67; Interest Income October- \$28.14

Bills pd. out in September 2016: Personal Services \$464.10; General Operating Expenses: \$15.14; HM8049-\$479.15; HM 8072-\$2051.29; HM8073-\$24218.81

Bills pd. out in October 2016: Personal Services: \$301.59; General Operating Expenses: \$110.68; HM 8049- \$589.66; HM 8073-\$2411.11; HM- \$363.24

LEPC Operational Fund balance as of October 2016	\$ 936.32
Grant and other fund balances as of October 2016	<u>\$ 112512.93</u>
Total balance in checkbook as of October 2016	\$ 113449.25

Peta vanVuuren made the motion to accept the report and Laurie Beckwith seconded the motion. All were in favor.

Training & Exercises updates:

Training updates: *Knox County LEPC has \$6,197.46 available for responder/facility HAZMAT/Chemical Safety related training for the period Jul 1, 2015 thru Jun 30, 2016.*

GIS 102	Knox County EMA	7 Dec 2016
Kick Off Mtg for Hazardous Mitigation Planning 12:30 – 2PM	Knox County EMA	13 Dec 2016
EPCRA Reporting Workshop	Jeff’s Catering, Brewer, ME	4, Jan 2017
EPCRA Reporting Workshop	Ramada Inn Lewiston, ME	11 Jan 2017
Chemistry of Hazardous Materials	CST Building 1 Armory St Waterville, ME	9 & 10, Jan. 2017
Sky-Warm	Knox County EMA	10 Jan. 2017
EPCRA Reporting Workshop	York County EMA Alfred, ME	18 Jan 2017
Sports and Special Events Incident Management TEEEX/ NERRTC MGT-404 (16-hours)	Portland, ME	April 4-5, 2017
Jurisdictional Threat & Hazard ID & Risk Assessment	MEMA	23 & 24 May 2017
Enhanced Sports and Special Events Incident Management TEEEX/NERRTC MGT-440	Portland, ME	August 1-3, 2017
ICS 402 – ICS Overview	Knox County EMA	26 Aug 2017

Exercises

Pen Bay Active Threat Series	In-planning stages for 2017	
Mass Casualty In flux Exercise	Pen Bay Medical Center	December 3, 2016
TTX in Washington – Severe Winter Storm	Town of Washington	December 5, 2016

New Business:

- **Election of Chair:**

Laurie Beckwith made the motion to elect Andrew Hart to the position of Chair again and Peta vanVuuren seconded the motion. Tim Polky made the motion that the nominations cease and Ray seconded the motion. All were in favor that Andy will continue as the LEPC Chair. 1 **abstention**.

Old/Miscellaneous Business:

- Status – Funds transfer to Knox County Mutual Aid Association. Knox County Mutual Aid No report at this time. **Tim Polky stated that the organization is officially a non-profit, and they are waiting for written confirmation.** We will add this to the agenda for the February 2017 meeting.

- **Sea Hag Sea Food, Inc.**

The first certified letter was returned so we send a 2nd certified letter to where Kyle Murdock lives and that was also returned. Robert Gardner spoke about doing some investigation and he explained the results to the committee. Robert felt that the best option would be to remove the tanks. There was much discussion on what the next step should be as the 2nd certified letter was returned to the LEPC. Robert will continue to follow up with EPA and whatever answer they give to him he will pass it on to the Chair, Ray and Tim. After we hear back from Robert and if needed we will get in touch with our Senator and Legislator to get EPA moving. It was decided to wait until we hear back from Robert to see what our next step will be. Andrew will let everyone know what has been happening at the next LEPC meeting.

- **2017 LEPC Meeting Schedule.** See separate page.

- **Question about Disposal of Sharps.** Peta said that she spoke with Chris Whytock, Rockland Fire Chief and Chris Young, Rockland Police Deputy Chief about the disposal of sharps. Is there any place to dispose of them? No one had any clear answers about those questions.

- **LEPC Self-Evaluation Check.**

Robert handed out a document that was approved in October. Robert explained what this document is all about. This is for our use.

- **Community Right-To-Know Act Press Release.** Donna sent around the press release and asked to have the members review it and to get it back to me by the end of the week so that I can get it into the papers before the end of the year.

- Next regular LEPC meeting will be **February 7, 2017 at 10:30 AM**

Peta vanVuuren made a motion and Laurie Beckwith seconded the motion to adjourn. All were in favor.

Meeting Adjourned: 11:44 AM.

Respectfully submitted,

Donna Allen
LEPC Secretary

Knox County LEPC Meeting dates for 2017

(all meetings will be held at the Knox County EMA office and begin at 1030 unless otherwise indicated)

Tuesday, February 7 Regular meeting

Tuesday, April 4 Regular meeting

April 25th & 26th (Tuesday & Wednesday)

Maine Partners in Emergency Preparedness Conference, Augusta Civic Center

Tuesday, June 6 Regular meeting

Tuesday, August 1 Regular meeting

Tuesday, October 3 Regular meeting

Tuesday, December 5 Regular meeting *Annual Meeting & Election of officers*