

KNOX COUNTY DISPATCH ADVISORY COMMITTEE

*Arthur Kiskila-Chairman
Clarence Keller-Vice-chair
Ray O. Sisk-Secretary*

04/25/2013 Knox Dispatch Advisory Committee Meeting

Meeting was called to order by Arthur Kiskila @ 4:00 PM. This meeting was held at 301 Park St. Knox County EMA.

Those attending meeting:

| | | | |
|-----------------|--------------------------|-----------------|-------------------|
| Linwood Lothrop | Knox RCC Dir. | Adam Miceli | Rockland Fire/EMS |
| Tim Polky | St. George FC/EMA Dir. | Arthur Kiskila | Cushing FD/EMA |
| Ray Sisk | Knox County EMA Dir. | Kevin Benner | Friendship |
| Polly Wood | Warren EMS | Kevin Soule | Union FD |
| Frank Ross | Owls Head Fire Chief/EMA | Clarence Keller | Hope FD/EMA |
| Scot Sabins | Union Fire/EMS | Ed Grinnell | Warren Fire |
| Chris Farley | Camden Fire/EMA | Tom Johnston | Washington Fire |
| Andrew Hart | County Administrator | Jamie Leo | Thomaston Fire |

- Tom Johnston reported on the following:
 - Vinalhaven’s trailer is out there set and ready. They will be setting phones for the pads for the building. SPA should be out there next week to inspect the microwaves and do some aliment. Most equipment on Ragged is set up. Coggins Hill has the building and generator set on it ready for Active to go and put their equipment in. Tenants Harbor building should go in sometime next week with power hook up and ready to go. Figuring on power backup either backup battery or generator. Benner Hill reached an agreement with surrounding landowners, road owners on Monday. Hopefully have the paper work in hand on 4/26/2013 where we can get SPA started on the site next week. Once we get on that site we can move ahead. Tom said that they are looking at testing out the system by June 1, 2013 and in operation on the 15th. There was discussion on what Tom reported. It was asked about if the system will work as well as before the system was for the HAM Radio side. Tom said that he didn’t know of any changes that would affect but he will check on it.
- Linwood discussed outages. One outage was due to the link between Ragged and Lenfest Tower, which has been the caused by the last 2 outages. Nobody really knows what the cause was. Once the new system comes on all that will be obsolete. One outage was caused by a tech doing repair work. An operator error occurred using the City Watch program to make this notification, the initial outage info was only sent to personnel having cell text/email addresses.
- Chief Grinnell had a problem about being dispatched to the wrong locations. Discussed 1- EMS call – Dispatch problem (120 Beechwood St) and 2- call (fire) was dispatched to wrong location.
- Tom Johnston had a question about the procedure on a grass fire. At what point does Dispatch contact forestry? Director Lothrop said that notification is made upon agency request-not automatically.
- By-Laws update- Report
 - After Chris Farley gave a short report from the Executive Board meetings of March 9th and 18th there was discussion and suggestions about the by-laws. After the Executive Board review what the County Attorney reported it was decided to rewrite the by-laws. There were several suggestions on how and what should be included in the by-laws such the original by-laws were written prior to the County going to a Charter government.

➤ **Next Meeting:**

The next meeting will be held on June 19, 2013 at 4:00 PM at 301 Park St.

Adjournment

A motion to adjourn and seconded that the meeting be adjourn. All were in favor. The meeting ended at 5:30 PM.