

Knox Regional Communications Center Users Group

Wednesday
January 20, 2016
4:00 p.m.

A meeting of the Users Group of the Knox Regional Communications Center took place on **Wednesday, January 20, 2016 at 4:00 p.m.** in the Knox County Emergency Management Agency Office.

Executive Board members in attendance: Adam Miceli, Rockland Fire/EMS; Camden Fire Chief Chris Farley; Craig Cooley, Rockport Police Department; Francis Brandon, North East Mobile Health Services (EMS); and Ruston Barnard, Rockland Fire/EMS. **Members absent:** *Thomaston Police Chief Kevin Haj, and Knox County EMA Director Ray Sisk.*

Users Group members in attendance: Arthur Kiskila, Cushing FD/EMA; Clarence Keller, Hope FD/EMA; Tony Winchenbach, Cushing; Amy Dyer Kelley, St. George; Jamie Leo, Thomaston; Jesse Thompson, Union; Edward Grinnell, Warren Fire; and Kevin Soule, Union FD/EMA. *Note: There were a few more meeting attendees than this but not everyone signed in.*

Others in attendance: Knox Regional Communications Director Linwood Lothrop, Knox County Administrator Andrew Hart, and Administrative Assistant Candice Richards.

I. 4:00 Meeting Called To Order

II. 4:01 Discussion/Action Items:

1. Nominate and Recommend New Fire, Police, and EMS Representatives to Serve on the KRCC Executive Board for the 1/1/2016 – 12/31/2017 Term for Appointment by the Knox County Commission.
2. Revisit Incident Time Clock SOP.
3. Set Date for Next Users Group Meeting.
4. Next Quarterly Executive Board Meeting in April.
5. Other Business.

III. Adjourn

I. Call to Order

The meeting was called to order by Chair Chris Farley at 4:06 p.m.

II. Discussion/Action Items:

1. Nominate and Recommend New Fire, Police, and EMS Representatives to Serve on the KRCC Executive Board for the 1/1/2016 – 12/31/2017 Term for Appointment by the Knox County Commission.
 - Craig Cooley nominated Chris Young as the law enforcement representative.
 - Kevin Soule nominated Jesse Thompson as the EMS representative.
 - Tom Johnston nominated Adam Miceli as the fire representative.
 - A vote was taken on the three nominations. All three motions were passed.

It was noted that the County Commission would formally vote on the appointments to the Executive Board at their regular meeting on February 9th.

2. Revisit the Incident Time Clock SOP.

Chris Farley explained that after the SOP's were all approved, the Incident Time Clock SOP got brought up again so it was put on this agenda for any further discussion. The issue is whether 30 minutes before the first check-in is too long. The general consensus was that 10 minutes was too soon. Director Lothrop suggested changing it to 20 minutes. After further discussion, it seemed that everyone was fine with leaving it at 30 minutes, so the SOP was not altered.

3. Set Date for Next Users Group Meeting.

April 20th at 4 p.m.

4. Next Quarterly Executive Board Meeting in April.

April 20th at 3 p.m.

5. Other Business.

I Am Responding Issues

Kevin Soule commented that the I Am Responding does not seem to be very reliable lately. He got notified for both EMS and Fire on a call for a body that was found on a road, but he received the notifications two days after the incident. He was concerned about getting delayed messages. He noted that he has US Cellular for his cell phone carrier. Director Lothrop said that he would see what he could find out. A few more meeting attendees said they were also having issues.

Coming Years

Director Lothrop commented that even though there aren't any FCC mandates yet about switching from analog to digital, it would be better not to wait. The County already has the infrastructure for dual mode. There needs to be a discussion about what everyone wants to purchase the next few years for radios. Anything purchased with grants needs to address what the County will need in the coming years. It wouldn't make sense to spend grant money on analog equipment that can't be used in a couple years. The prices on digital equipment is coming down a lot. Director Lothrop offered to have experts come and talk to everyone about the equipment. He said he would try to arrange having someone come to the April Users Group meeting, probably Bruce Marcus.

Rogue Tones

Rusty Barnard asked if Director Lothrop was ever able to figure out what was breaking through Knox County's tones. Director Lothrop said that it is still kind of a mystery – no one has been able to figure it out yet. He said had radio techs listening but there's no voice or anything – the sound is there and it drops off.

III. Adjourn

- Craig Cooley motioned to adjourn. Clarence Keller seconded the motion. A vote was taken with all in favor.

Meeting adjourned at 4:51 p.m.

Respectfully submitted,

Candice Richards
Administrative Assistant