

Inter-Agency Cooperation Group

Camden PD – Rockland PD – Rockport PD – Thomaston PD – Knox County (KRCC, DA, Sheriff, Admin/IT)

A meeting of the Inter-Agency Cooperation Agreement Group Committee took place on Tuesday, March 15, 2011 at 10:00 a.m. in the Knox County Commission Hearing Room.

Committee members in attendance: Knox County Administrator Andrew Hart; KRCC Director Linwood Lothrop; Chief Bruce Boucher, Rockland PD; Chief Mark Kelley, Rockport PD; Chief Kevin Haj, Thomaston PD; and Knox County Sheriff Donna Dennison.

Others in attendance: Knox County Technical Support Specialist Mike Dean; Knox County Sheriff's Office Detective Sergeant Reggie Walker; and Knox County Executive Office Administrative Assistant Candice Richards.

AGENDA

Tuesday – March 15, 2011 – 10:00 a.m.

- I. 10:00 Meeting Called To Order by Committee Chair**
- II. 10:01 Approval of Minutes**
 - 1. December 9, 2010.
 - 2. January 18, 2011.
 - 3. February 15, 2011.
- III. 10:05 Discussion Items**
 - 1. Revisit Spillman access for the State Police
 - 2. Fire/EMS sub-committee to report their progress to the Group (Chief Boucher)
 - 3. Update on Costs for towns to buy into Fire/EMS in Spillman (TSS Dean)
 - 4. Data Standards (Stephanie Gibbs)
- IV. 10:50 Other Business**
- V. 11:00 Adjourn**

I. Meeting called to order

Chief Kevin Haj called the meeting to order at 10:00 a.m.

II. Approval of Minutes

Chief Haj asked for a motion to approve the minutes.

- **A motion was made by Chief Mark Kelley to approve the minutes as presented. The motion was seconded by Chief Kevin Haj. A vote was taken with and passed with 5 in favor:**

Members that voted in favor: 5

B. Boucher, K. Haj, M. Kelley, L. Lothrop, D. Dennison.

Members that voted against: 0

None

Members that did not vote in any form: 2

R. Gagne (not in attendance)

K. Leland (not in attendance)

III. Discussion Items1. Revisit Spillman access for State Police

Chief Haj explained that he had gotten a letter back from Lt. Tripp in response to the letter sent out by the Group after the previous meeting. Lt. Tripp has requested Option 1 from the letter, which was read-only access to Spillman. TSS Dean is already working on getting that set up.

2. Fire/EMS subcommittee

Chief Boucher explained that he and Fire Chief Barry Norris had not had a chance to line up their schedules so they could go visit the other counties. He said that in the meantime, he would send an email to find out what other counties are doing.

There was a short discussion regarding when the original contract was signed that absorbed Fire/EMS was into the law enforcement system. Chief Boucher hoped that the original contract would spell out what the parameters were so he could see if the original signers had licensing to utilize. If there were licenses already be in place then the County would not have to buy any licenses now. There was a difference of opinion on whether Fire/EMS was included in the original contract or not. It was suggested that Todd Butler or a previous Sheriff might have a copy.

3. Update on costs for towns to buy into Fire/EMS in Spillman

TSS Dean explained that Spillman had emailed him some information but not the costs because the costs would be figured out agency by agency.

4. Data Standards

Director Lothrop indicated that Stephanie was unable to attend the meeting because she had just had surgery on her wrist.

IV. Other Business1. Request from the Sheriff

Chief Haj stated that he had received an email from the Sheriff requesting “super-user” access for Detective Sergeant Reggie Walker. Detective Walker said that he didn’t think he needed “super-user” access, bur rather “password access”. There was a disagreement wither “password access” existed or not. Detective Walker and TSS Dean left the meeting to better look into the matter. It was determined that the Sheriff’s request was moot and therefore not acted upon by the Group.

2. Items for April’s meeting agenda (Wednesday April 6th in the afternoon or 7th at 10:00 a.m.)

- Q&A with Spillman Site Auditor

- Invite subcommittee for Fire/EMS to report on their progress

3. Items for May meeting agenda

- Invite subcommittee for Fire/EMS to report on their progress
- Data Standards Review - Stephanie

V. Adjourn

- Chief Mark Kelley motioned to adjourn; KRCC Director Linwood Lothrop seconded; a vote was taken with all in favor.

Meeting adjourned 10:44 a.m.

Respectfully Submitted,

Candice Richards
Administrative Assistant
Inter-Agency Cooperation Group Recording Secretary