

LOCAL EMERGENCY PLANNING COMMITTEE
Knox County EMA- 62 Union Street-Rockland, ME 04841
Web Site: www.knoxcountymaing.gov/lepc

6/7/2011

The meeting was called to order by LEPC Chairman Andrew Hart at 10:30 am at Knox County EMA Office. Went around the table and introduced themselves and who they were representing.

Meeting Attendees:

Linwood Lothrop	KRCC Director	Robert J. Williams	ME DEP
Tim Polky	St. George EMA Dir.	Dennis Camber	Knox RRT
Mark Curtis	Dragon Products	Jan Frost	ARC
Ray Sisk	Knox EMA Director	Carol Maines	Knox Cty Commissioner
Charles D. Jordan	Rockland Fire Chief	Foner Curtis	Lonza
Donna Allen	Knox EMA		

- Linwood Lothrop made the motion to accept the minute's of 2/1/11 as amended and seconded by Ray Sisk. All were in favor.

Secretary's Report:

Correspondence:

- AR-1's – 4/22/11- Shorty's Towing, Rockland, unknown quantity of diesel fuel, flatbed truck rolled into the quarry on property.
- Tier 2's received – A.S. Fales, Alternative Oil, City of Rockland Public Works and Solid Waste, Ferraiolo Construction, George C. Hall & Sons, Inc. Mid-Coast School of Technology, Owls Head Transportation Museum, R.H. Reny, Inc, Rockland Marine Corporation, RSU 13 with Dicaperl Mineral and Jake Barbour, Inc reporting that they do not need to report any longer as they do not have the quantity.
- Wrote 18 letters to those facilities in Knox County that have not reported as of the last LEPC Meeting. All had responded except for Applebee's, Camden Hills Regional HS, Butler Maxcy & Heath and Vinalhaven Fisherman's Co-Op. It was asked if we have heard anything from Butler, Maxcy & Health, no we haven't. There was a discussion on this issue.
- Letter from Dead River stating that the Dead River Convenience in Rockport does not need to report any longer.
- E-mail from CJ Woodward, subject: Occupational Safety Resource Suggestion.
- Pen Bay Medical Center updated EOP
- Dragon Products updated EOP
- Midcoast Recreation Center draft EOP.
- Knox County Hazardous Materials Response Plan revision distributed to all LEPC Members for review.

Treasurer's Report:

Received March 2010 Grant Reimbursements, HMG 8031-\$30.00; HMG 8033-\$198.05; HMG 8035-\$4640.82; HMG 8044-\$4509.92; HMG 8050-\$171.97; Interest: \$4.96

Received April 2011: Grant Reimbursements: HMG 8012- \$50.00; HMG 8013- \$526.87; HMG 8031 - \$200.00; HMG 8035- \$3440.52; HMG 8044-\$1321.52; HMG 8045- \$35,242.00; HMG 8050 - \$68.82 & HMG 8051-\$1927.99; Interest - \$4.09

Bills pd out in March 2011: Personal Services: \$864.87; General Operating Expenses: \$8.83; HMG 8021-\$2519.79 (transfer to 8049); HMG 8035-\$3029.92; HMG 8044 - \$2481.93; HMG 8049-\$(369.2); HMG 8050-\$93.60.

Bills pd out in April 2011: Personal Services: \$911.26; General Operating Expenses: -\$117.96; HMG 8013-\$842.84; HMG 8031: \$237.77; HMG 8033 - \$198.05; HMG 8035- \$2823.89; HMG 8044-2823.89' HMG 8051-\$1927.99

LEPC Operational Fund balance as of 30 April 2011	\$4342.23 (*see note)
Grant and other fund balances as of 30 April 2011	\$52450.44 (** See note)
Total Balance in checkbook as of 30 April 2011 : 8045 applied)	\$56,792.67 (\$21,550.67 with HMG-

- **We will not receive quarterly SERC funding until this fund has been spent down to \$3008.69. Once the stipend resumes, we will receive SERC funding strictly as reimbursements for expenses paid.*
- *** \$35,242 reimbursement was received for HMG-8045, “Reverse-911”, invoice had not been paid as of 4/30/11*
- Foner Curtis made the motion to accept the treasurer’s report and Linwood Lothrop seconded the motion. All were in favor.

TRAINING UPDATES:

Knox Regional Response Team (Quarterly meetings)

Steering Committee mtg forth coming

Other Training

7/7/11	2011 Maine Lobster Festival TTX	Knox County EMA Office from 0900-1300 hrs
7/23/11	Full Scale Exercise – Mass Gathering Incident	Union Fairgrounds from 0830-1230 hrs.
7/5/11	LEPC Exercise Subcommittee	Knox County EMA Office

- Tim Polky just got certified by the Center of Domestic Preparedness to teach ICS 300 and 400.
- TTX-2011 Maine Lobster Festival: Scheduled for Thursday, July 7 0900-1300 hrs.@ EMA. This is their annual TTX; there will be a light lunch so need a headcount by July 5, 2011. Everyone is invited to attend.
- Full Scale Mass Gathering Incident: Scheduled for 7/23/2011 at the Union Fairgrounds from 0830 to 1230 hours. Ray spoke about the exercise.

OLD BUSINESS:

- **Mitigation Plan update.**

The plan has returned from FEMA I in Boston. There were some corrections that need to be done before it will be approved. Once it has been sent back from FEMA I with the corrections and all the towns have signed the plan then that is when the 5 years will start.

The Plan is available for review at the MRPC website (also accessible from the Knox EMA site) and also at: : <http://www.midcoastplanning.org/resourceDownloads.html>

- **Update of the Knox RRT**

Dennis Camber reported on the Knox RRT. He reported that at the Team Chiefs Meeting in Augusta, they are still working on the Field Operations Guide.

As for equipment they just received 5 flash Level A 1 piece suits. It is a very good suit for a Level A. They need to be tested before putting in service. It was asked what the shelf life is on the suits, Dennis didn't really know but the cost for each suit was \$2500.00. There was discussion on other equipment issues. The date for the Tank Truck exercise is October 15, 2011. Dennis will get more information to us when he gets it.

They spoke about the Maritime Energy fuel rollover in Warren and the fire in Rockland.

- **LEPC HAZMAT Exercise**

When the subcommittee met on May 3rd, it was decided to have the exercise at FMC with a Tank Truck incident, this will be during the weekday and very simple. The LEPC Hazmat Exercise subcommittee will meet on July 5, 2011 at the same time as the LEPC usually meet to discuss concepts and objectives.

NEW/MISCELLANEOUS BUSINESS:

- **New County website online: www.knoxcountymaine.gov**

The LEPC site is now under the EMA site. Need content for the LEPC site. We need the membership thoughts on the content you would to have the LEPC site. A suggestion was to have a list of the facilities that have reported and those that haven't. Donna asked those present if they had any suggestions to get them to her as soon as possible so that she can start working on them.

- **Review of Knox County Hazardous Materials Response Plan.**

The members that were at the meeting went thru the plan and made several recommendations or changes. The best fit for this plan would be in the Knox County EOP as an attachment so that can be pulled when needed. Mark Curtis that they had Aqueous Ammonia 19% not Anhydrous Ammonia.

It was suggested to have the completed and approved plan copied onto a CD and distribute.

- A motion was made by Foner Curtis and seconded by Ray Sisk to adjourn the meeting 11:43 AM. All were in favor.

Respectfully submitted,

Donna Allen

Donna Allen
LEPC Secretary