

KNOX COUNTY COMMISSION

Regular Meeting

Wednesday – March 14, 2012 – 2:00 p.m.

The regular monthly meeting of the Knox County Commission was held on Wednesday, March 14, 2012, at 2:00 p.m., at the county courthouse, 62 Union Street, Rockland, Maine.

Commission members present were: Carol L. Maines, Commissioner District #1, Richard L. Parent, Jr., Commissioner District #2, and Roger A. Moody, Commissioner District #3.

County staff present included: County Administrator Andrew Hart, Administrative Assistant Candice Richards, Airport Manager Jeff Northgraves, Finance Director Kathy Robinson, KRCC Director Linwood Lothrop, Sheriff Donna Dennison, Chief Deputy Tim Carroll, EMA Director Ray Sisk, Probate Judge Carol Emery, and Register of Probate Elaine Hallett.

Others in attendance: Will Gartley of Gartley & Dorsky Engineering & Surveying; John Hansen, Architect; Tom Johnson, Fire Chief and EMA Director for the Town of Washington; William Gloede; and Rob Craig.

Regular Meeting – Agenda **Wednesday – March 14, 2012 – 2:00 p.m.**

I. 2:00 Meeting Called To Order

II. 2:01 Public Comment - Public Comment during other portions of the meeting will only be granted by permission of the chair.

III. 2:15 Consent Items

1. Approve Consent Items as Presented:
 - i. Agenda - Non Agenda Items Only Permitted if Emergency in Nature.
 - ii. Minutes of Regular Commission Meeting of February 14, 2012.
 - iii. Minutes of Special Commission Meeting of February 14, 2012.
 - iv. Monthly Written Departmental Reports.
 - v. Reserve Withdrawals.
 - vi. 2011 Budget Line Transfers.

IV. 2:20 Action Items

1. Act to Award Bid for Architect/Engineer for 301 Park Street Project.
2. Act to Award Bid for Engineering for the Communications Project.
3. Act on Elected Officials Compensation.
4. Act to Award Bid for Banking Services.
5. Act to Establish Two (2) New Reserve Accounts.
6. Authorize the County Administrator to Approve/Sign and Execute Documents Associated with 2012 FAA Airport Improvement Program (AIP) Grants.
7. Act to Select a Vendor for the Knox County Regional Airport's Café Area.

V. 3:00 Discussion Items

1. Discuss Orthoimagery Meeting with Municipalities.

VI. 3:15 Other Business

VII. 3:20 Executive Session

1. Convene in Executive Session for Consultations with Legal Counsel pursuant to 1 M.R.S.A. §405(6)(E).

VIII. Adjourn

I. Meeting Called to Order

Commission Chair Roger Moody called the regular meeting of the Knox County Commission to order at 2:00 p.m.

II. Public Comment

Commissioner Roger Moody asked for public comment. There was none.

III. Consent Items

1. Approve Consent Items as Presented:

- i. Agenda - Non Agenda Items Only Permitted if Emergency in Nature.
- ii. Minutes of Regular Commission Meeting of February 14, 2012.
- iii. Minutes of Special Commission Meeting of February 14, 2012.
- iv. Monthly Written Departmental Reports.
- v. Reserve Withdrawals.
- vi. Budget Line Transfers

- A motion was made by Commissioner Richard Parent to approve the consent items as presented. The motion was seconded by Commissioner Carol Maines.

Commissioner Maines asked Communications Director Linwood Lothrop about the second page of his report where he mentions about Commissioner Morris of the Department of Public Safety attending a work session on LD 1614, which called for the reduction in the number of PSAP's in the State. She asked if Commissioner Morris being unable to provide any information about the justification for a two-PSAP configuration meant that it might not happen. Director Lothrop responded that LD 1614 was not passed. Commissioner Morris had shown up at the original work session making comments about the cost savings of going to a two-PSAP configuration, but funding for the remaining 26 PSAP's came in under budget, so there were no additional PSAP cuts. Director Lothrop added that he hasn't heard anything else from the Department of Public Safety.

Commissioner Parent asked EMA Director Ray Sisk about the EMA 2011 Homeland Security grant proposal that will fund one new communications console. He asked if that console was in addition to the ones the County already needs or if it would be another additional console. Director Sisk responded that the grant would pay for one of the consoles the County already planned to get.

Commissioner Maines asked EMA Director Ray Sisk about the EMA – NIMS training mentioned in his report for elected and senior appointed officials. She wanted to know if the new training requirements applied to the current Commission members. Director Sisk responded that he was interpreting the new requirements as being intended for newly seated elected officials and that those already in office are grandfathered and won't have to take the training again.

Commissioner Maines asked Sheriff Dennison about "corrections re-entry presentations" that the sheriff had mentioned in her report. Sheriff Dennison answered that said those are presentations to members of the community who wanted to learn about the correctional system. She said that she and Lieutenant Carver had talked to them about the learning programs for the inmates to help them transition back into society. This can include work programs, help with getting their GED if they didn't graduate high school, Alcoholics Anonymous, Narcotics Anonymous, art classes, etc.

Commissioner Moody asked if the Commission would hear more about the variance for the jail not being renewed, which eliminated the need for a direct supervision unit. He said that he read about the "reuse of staff" but didn't know what that meant. The sheriff explained that when the County opened the direct supervision unit, the County had to hire more officers because in the direct supervision unit you have to have officers in there when the prisoners are. She said that she and the jail administrator thought that the jail could maintain those employees by having them work in other areas where help is needed.

- A vote was taken with all in favor.

Reserve Withdrawals – March 2012:

Courthouse Computer	200008-12660	\$6,250.00
Energy Efficiency Conservation Block Grant	300008-10046	\$37,736.00
Legal Expense	200008-12650	\$51.00
Unemployment Compensation	200008-12610	\$1,177.95
	Total	\$45,214.95

2011 Budget Line Transfers:

FROM:

TO:

BUILDING MAINTENANCE

Cleaning	006004-54591	\$614	Building Repair	006004-54595	\$614
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JAIL

Assist Jail Admin	818003-3103	\$1,099	Inmate Medical	818004-4018	\$20,989
Admin. Asst.	818003-3105	\$1,925			
Food Services	818003-3112	\$1,789			
Jail Administrator	818003-3116	\$1,554			
Programs	818003-3120	\$1,731			
Records	818003-3121	\$910			
Vehicle Repair	818004-4209	\$1,338			
Underground Tank	818004-4304	\$890			
Building Structure	818004-4602	\$1,082			
Electrical	818004-4605	\$1,578			
Equipment/Furn.	818004-4607	\$1,587			
Mobile Radios	818004-4614	\$1,378			
Training & Education	818004-4909	\$1,017			
Statutes	818005-5239	\$873			
Tools	818005-5241	\$854			
Training - General	818005-5243	\$1,384			

PROBATE

Computer Repairs	010004-54585	\$529	Attorneys	010004-54680	\$529
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Total:	\$22,132
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IV. Action Items

1. Act to Award Bid for Architect/Engineer for 301 Park Street Project:

Administrator Hart explained that the County had sent out RFP’s to seven firms for Architect/Engineer Services for the 301 Park Street Project. The two bids received were from Port City Architecture and from Gartley & Dorsky Engineering & Surveying. Gartley & Dorsky was the lowest bidder and had met all of the requirements of the RFP. Administrator Hart’s recommendation was to award the bid to Gartley & Dorsky out of Camden. Will Gartley, President of Gartley & Dorsky, was in attendance at the meeting to answer questions. John Hansen, an architect who is part of their team, was also in attendance.

Administrator Hart explained that he had discussed with Mr. Gartley about having Mary Beth Van Keuren from Warren, who is a PE, act as an owner’s representative for the County. She is working for the State right now because the economy and the construction industry has slowed down so she is not sure how much time she will have to devote to the project. She is mostly available after hours (after 5 p.m.) and every other Friday. She has done several school projects including the Rockport Elementary School. Ms. Van Keuren said she could do this project as well but would need to know more about

what the County wanted. She charges a \$60/hr flat rate; she doesn't charge mileage or other fees on top of that. Administrator Hart commented that he thought the County might not need an owner's rep until this fall because it will be several more months until the County even gets close to starting construction. He added that the Commission might not need to make that decision now.

Commissioner Maines commented that the people from Belfast responsible for the new Waldo facility said that a good time to get an owner's rep was when the plan was being developed. She was not sure the County would want to wait until construction begins to get one. Commissioner Moody said he would rather have someone who could be on-call on nearly a daily basis. Commissioner Parent said he agreed and that he wouldn't want things to wait to if the rep could only check on them on a weekly basis. The County needs to be able to develop a relationship with the owner's rep.

Mr. Gartley commented that it sounds like you're really talking about two different things: getting the plans and specifications the way you want, and monitoring the construction. The difference between Knox County's project and the Waldo County project is that the building on 301 Park Street is already there. There is no foundation work to be done except for the addition. There's quite a bit that's already been figured out with the budget for what needs to go in there. He added that the schedule is pretty tight too and that both he and John Hansen are committed to conducting a fair amount of inspections throughout the process.

Administrator Hart said that when he and the Commission had visited the new Waldo County facility, Waldo County EMA Director Dale Rowley said that the architect/engineering firm that had worked on the project had used a large number of different people that came at different times. It seemed like they were always having to get someone new up to speed. Knox County's project won't be that complicated and with Gartley & Dorsky, it's just a handful of people (John Hansen, Will Gartley, Carmen Cherry, Bill Lane, and Tim Matthews). Mr. Gartley commented that in past projects he made the contractor let him know what was going on each week. He added that this was built into Gartley & Dorsky's proposal anyway.

Mr. Hansen stated that June 15, 2012 is the target for getting out the RFP to the contractors with the assumption that the actual construction would start on the building in July.

Commissioner Maines asked about sprinkling the building. Mr. Hansen responded that it's not required for that type of building. It already meets the code. Only residential buildings have to be sprinkled. Mr. Gartley commented that it's definitely expensive. Washington Fire Chief Tom Johnston said that in a residential building there are people sleeping who may not hear alarms going off, so sprinkler systems are required. Even in a 24/7 facility like this, there are always people there who are awake and will hear the smoke alarms. With the kind of electrical equipment the County has you don't want water in there. Even if the water only goes off where the fire is, it still damages a much larger area.

Communications Director Linwood Lothrop commented that he would prefer to not have a sprinkling system near his 911 equipment. EMA Director Ray Sisk said that as a fireman he was a big advocate for sprinkling but after discussing it with experts in the area he realized that it would be a better investment to have a better detection and warning system. Mr. Gartley stated that they weren't opposed to sprinkling the building, and that it was strictly a matter of costs and the short time frame to get everything done.

Commissioner Moody suggested to Administrator Hart that an ad could be put out to ask for interested persons to submit their resumes if they will be available during that time frame to serve as an owners rep since it doesn't seem like it's necessarily something the County has to have.

- A motion was made by Commissioner Carol Maines to award the bid for Architect/Engineer for the 301 Park Street Project to Gartley & Dorsky Engineering & Surveying for a bid total of \$84,250. The motion was seconded by Commissioner Richard Parent. A vote was taken with all in favor.

2. Act to Award Bid for Engineering for the Communications Project:

Administrator Hart explained that the County sent RFP's to four firms for the Communications Project that is part of the bond that was approved by the voters in November 2011. All four vendors submitted bids: Marcus Communications, LLC; RCC Consultants, Inc.; MACRO Corporation; and Trott Communications Group. The Knox County Communications Oversight Committee met on March 12th to review the bids. The Oversight Committee's recommendation, as well as Administrator Hart's, was to award the bid to Marcus Communications as the lowest bidder.

Communications Director Linwood Lothrop said that he spoke with four different references for Marcus Communications and every one of them had good things to say and have been very happy with the performance of their systems ever since. Even other companies who provide the same types of services had nothing but praise for them.

Commissioner Maines asked why the other three had such similar bid totals while Marcus had a much lower bid. Administrator Hart responded that travel is a factor (Marcus is the closest to Maine) and those three also have higher fees in general.

- A motion was made by Commissioner Richard Parent to award the bid for Engineering for the Communications Project to MARCUS Communications for a bid total of \$64,260. The motion was seconded by Commissioner Carol Maines. A vote was taken with all in favor.

3. Act on Elected Officials Compensation:

The Commission had asked the three elected officials: Probate Judge Carol Emery, Register of Probate Elaine Hallett, and Sheriff Donna Dennison, to write a memo to the Commission with any ideas of how their salaries should be calculated since they had opted out of participating in the Compensation Study. Judge Emery and Register Hallett had written a memo together, while Sheriff Dennison had written hers separately. Those were both provided to Administrator Hart just before the meeting began.

Commissioner Moody said that since the commissioners hadn't had a chance to read either memo, he suggested that the Commission take a quick break to read both of them.

- A motion was made by Commissioner Carol Maines to take a five-minute recess to allow the Commission time to read the two memos. The motion was seconded by Commissioner Richard Parent. A vote was taken with all in favor.

The meeting reconvened at 2:47 p.m.

Commissioner Moody asked if any of the three elected officials wanted to make comments before the Commission discussed the memos.

Judge Emery said that she and Register Hallett had sent the Commission another memo a while back with copies of their job descriptions and indicating that they wanted to be team players. She said that the Commission really needed to look at the two together.

Commissioner Moody stated that the Commission agrees that they need to look at compensation for the elected officials but that it seems like déjà vu because it's going right back to what was already done in the Compensation Study.

Judge Emery said that at a previous Commission meeting she had attended when it was discussed what was paid to other Probate judges, Mr. Thornton had said that there were so many problems with getting information and comparing things that he didn't feel he could do an accurate comparison. Judge Emery said that she didn't think it's that complicated. You just call each county and ask how long their judge or register has been on the job, how many hours they work, how much they are paid, etc. She added

that she didn't think it's a wrong approach and that the County just needs to get an idea of what the average is in the State.

Commissioner Parent suggested that the Commission have a work session and sit down with the information that the County already has, go over it with HR Consultant Laurie Bouchard and Administrator Hart, and see if the Commission can begin the process.

Commissioner Moody responded that the Commission could have a work session meeting which will be a public meeting. He asked Administrator Hart about setting a date. Administrator Hart said that he would have to check with Ms. Bouchard and see when she could be here for that. The commissioners indicated that they wanted to meet as soon as possible. A date was not picked; Administrator Hart will be checking with Ms. Bouchard about her schedule.

Administrator Hart asked what information they wanted made available to them for the work session. Commissioner Moody responded that he wanted to see what information had been collected in the study and also wanted educational and travel expense amounts for the Probate Judge as well as years of experience.

4. Act to Award Bid for Banking Services:

The County sent RFP's for Banking Services to 13 local banks and received five bids back. Finance Director Kathy Robinson and the Finance Office staff have been reviewing the bids. The County currently has its accounts with TD Bank but in January 2012 they changed their fee structure. The County is currently assessed anywhere from \$150 - \$500 per month depending on services and balances in the accounts. In the past the County did not incur fees and also still accrued interest. The County no longer accrues interest regardless of balance. Both Administrator Hart and Finance Director Robinson recommended awarding the bid for banking services to Machias. This excludes investment/reserve accounts while that is still being reviewed; a recommendation for that portion of the bid will be made at the next meeting.

Finance Director Robinson said the TD Bank service has been excellent but she was only given one week's notice that their fee structure changed. The County is going to be assessed a lot of fees and will no longer be getting any interest, which is unacceptable. The Machias Savings Bank had more to offer over two other very similar bids. The fee structure will hold for three years.

- A motion was made by Commissioner Richard Parent to award the bid to Machias Savings Bank for three years. The motion was seconded by Commissioner Carol Maines. A vote was taken with all in favor.

5. Act to Establish Two (2) New Reserve Accounts:

The Finance Office needs to establish two new reserve accounts:

- a. \$6,600 for the purpose of a future generator for the courthouse
- b. For the purpose of holding Passenger Facility Charges (PFC)

After the Commission approves the creation of these accounts, a letter is sent to the Maine Department of Audit to update the State Auditor.

- A motion was made by Commissioner Richard Parent to establish two new reserve accounts as presented. The motion was seconded by Commissioner Carol Maines. A vote was taken with all in favor.

6. Authorize the County Administrator to Approve/Sign and Execute Documents Associated with 2012 FAA Airport Improvement Program (AIP) Grants (taken out of order):

Airport Manager Jeff Northgraves explained that he makes this request each year and usually it’s a quick discussion. This year things are a little bit more involved because the FAA Reauthorization Bill changed the funding/local share formulas (90% - 10% vs. 95% - 5%) and MDOT has currently decided to only fund their share at the previous 2.5%, for 2012 and 2013. He said that he questions the MDOT’s decision and is asking our State representatives to ask some questions too. This cost sharing change means the County’s share will increase 3 times in those years and at best double in the out-years.

The following data was provided to the Commission by Manager Northgraves:

Planned Airport Improvement Program (AIP) Projects (with County’s Share): 2012 to 2016

1. 2012 (Before change our share = \$26K, after the change our share = \$78K)
 - a. Pavement Maintenance (\$2K - \$7K)
 - b. Master Plan Update (\$4K - \$12K)
 - c. SRE (truck and tractor) (\$3K - \$7K)
 - d. Obstruction Easements (\$10K - \$30K)
 - e. Design/Permit Rwy Rehab & Wildlife Fencing & Obstr Clearing (\$7.5K - \$22.5K)
2. 2013 (Before change = \$81.5K, After change = \$229K, With proposed changes = \$87K)
 - a. Obstruction Removal (\$10.5K - \$16K)
 - b. Rehab Rwy 13/31 (\$71K - \$213K) (Move to 2015 - \$142K)
3. 2014 (Before=\$23.5K, After=\$47K, Proposed=\$34K)
 - a. Rebuild SRE Building (\$10.5K - \$21K) (Move to 2013 - \$32K)
 - b. Fencing Phase I (\$13K - \$26K) (Move to 2013 - \$39K)
4. 2015 (\$17K - \$34K - \$142K)
 - a. Pavement Maintenance (\$4K - \$8K) (Move to 2014)
 - b. Fencing Phase II (\$13K - \$26K)(Move to 2014)
5. 2016 (\$26K - \$52K)
 - a. Rehab Old Terminal Apron

Year	Original Plan/Old Shares	Original Plan/New Shares	New Plan/New Shares
2012	\$26K	\$78K	\$78K
2013	\$81.5K	\$229K	\$87K
2014	\$23.5K	\$47K	\$34K
2015	\$17K	\$34K	\$142K
2016	\$26K	\$52K	\$52K
TOTAL	\$174K	\$440K	\$393K

AIRPORT PROJECT RESERVES: \$103K

PFC: \$30K to \$35K per year beginning 2012

NEED: Additional \$35K per year 2013 to 2015 then \$21K per year. (5% of \$1.11M less PFC)

Manager’s Project Priorities:

1. Obstruction Removal (Easements, Design/Permitting, Construction)
2. Wildlife fence (Design/Permitting, Construction)
3. Master Plan Update
4. Pavement Maintenance (2012, 2014)
5. SRE Tractor
6. SRE Building
7. SRE Truck
8. Runway 13/31 Rehab
9. Old Terminal Apron Rehab

Manager Northgraves said his inclination is to still go out after every bit of money from grants that he can because it helps keep and provide jobs in the area and gets a lot of important projects done. The County may have to start putting money in the budget each year to cover the County's share of the project costs. Every airport in Maine is going through this process. He asked the Commission to think about the philosophy the Commission would like him to follow with going out after these grant funds. He said that he didn't need a decision about that today; he just needed the county administrator authorized to sign this year's grants.

- A motion was made by Commissioner Richard Parent to authorize the County Administrator to approve, sign and execute documents associated with 2012 FAA Airport Improvement Program (AIP) Grants. The motion was seconded by Commissioner Carol Maines. A vote was taken with all in favor.

7. Act to Select a Vendor for the Knox County Regional Airport's Café (taken out of order):

Airport Manager Jeff Northgraves explained that almost a year and a half ago when the new terminal was finished, there was space for a gift shop and the County found a vendor to use that space. He said that he has been beating the bushes to find someone to put in a restaurant in the available space. The County now has two vendors asking to enter into an agreement to provide food services in the new terminal: William Gloede is asking to put in a pizza oven/pizza shop and Rob Craig is asking to put in a soup/sandwich kitchen. The APAC interviewed both individuals on Monday. The APAC voted 7-0 in favor of Mr. Craig because the variety of the food fits better for a variety of customer tastes, catering, etc. Both men are interested in the Commission making a decision sooner rather than later.

Mr. Craig stated that he is also in the process of purchasing the Owls Head General Store so the two businesses would be linked and be able to help with catering and things of that nature.

Manager Northgraves commented that the original offer to both individuals was for a 3-year agreement with no rent payments in the first year and a 10% of gross charge followed by a \$2890 annual rent fee (and an 8% of gross fee) in the second year, and then \$5780 in rent and 6% of gross in the last year. Mr. Gloede had asked to eliminate the phase-in and to pay \$5780 and 6% from the beginning (he had heard the APAC was not enthusiastic about his idea and this was a step to increase the attractiveness of his proposal).

Mr. Craig said that he would be willing to match Mr. Gloede's proposal if need be. Commissioner Moody commented that the real issue is the selection of foods and how well the Commission thinks it will work out in the airport. Manager Northgraves agreed and said that the County doesn't want to put in a business that is destined to fail.

Mr. Gloede said that he wanted people to understand that he wasn't talking about doing generic pizza but Neapolitan pizza, which is unlike anything done anywhere else in this state. It will be a premium price project. He said that he intended to open on the peninsula somewhere, and deliver in the area. He believed that in the summer there will be considerable demand for the project. The unique pizza oven will be able to make 40 pizzas in an hour and his delivery vehicle would have a warming oven in it to keep the pizzas warm during transit. The revenue potential from that and from the delivery component would be far greater than opening a branch of an existing franchise. He added that he would also be willing to enter into an open, binding, competitive process if need be. He said that he loves the airport space.

Commissioner Moody asked about hours of operation. Mr. Gloede said he would be open from 11 a.m. to whenever the last flight goes out at night. Right now no one delivers anything on the St. George peninsula and there's a market for it. Mr. Craig said that his business would be open 6 a.m. to mid-late afternoon to accommodate morning passengers and also the people who work at the airport and nearby.

Commissioner Maines commented that it looked like the APAC were also interested in the issue of prior food business experience. Mr. Gloede has said he's a home baker whose friends think he should be starting a business. She asked Mr. Craig for his experience. Mr. Craig responded that he's been in the business for 20 years and done every aspect of it.

Commissioner Maines asked what kind of appliances he would use. Mr. Craig listed a gas stove, two refrigeration units, two-bay wash sink, cold display area for cold things like sandwiches, tables, etc. He thought that he could outfit it for probably \$6-7,000. He added that the Owls Head General Store is also known for making pretty good pizza.

Commissioner Parent commented that for the business to work, you'd have to be able to attract people to the airport just for the restaurant and not just depend on the passengers on the flights. Mr. Craig said that will be tough, but if you make a good product, people will come.

Mr. Gloede stated that he was prepared to spend \$35,000 - \$40,000 to get a specific kind of oven. He would be putting in refrigerator/freezer, hand-wash sink, dough retarding and prep station, three-basin sink, and a delivery vehicle with a holding oven so pizzas could be delivered hot. He thought the total would probably be around \$65,000 - \$75,000 overall.

Commissioner Maines asked if either vendor had pre-approval for financing. Both said they had their own money and didn't require financing. Mr. Gloede commented that he may not have run a pizza business before but he knows how to run a business and manage a large number of employees.

- A motion was made by Commissioner Richard Parent to award the restaurant business space in the Airport to Mr. Craig. The motion was seconded by Commissioner Carol Maines. A vote was taken with all in favor.

V. Discussion Items

1. Discuss Orthoimagery Meeting with Municipalities.

At the Regular Commission meeting on February 14th, the Commission set the date for the Orthoimagery Program meeting with the municipalities for March 20th at 4:00 p.m. Emails have been sent out to Lincoln and Waldo counties and municipalities of Knox County to invite code enforcers, building and plumbing inspectors, assessors, assessors' agents, etc. If multiple counties participate it will save all of us even more than just having all of the municipalities of Knox County participate. They are RSVP'ing with the Administrative office to get a headcount. Included in the email to the municipalities was the link to the web page on the program which provided some good information: <http://www.maine.gov/geolib/orthophotography.htm>. The link has also been put on the County's website.

Administrator Hart explained that an agenda will be put out for a special Commission meeting in case more than one commissioner shows up.

VI. Other Business

Floodplain Mapping Project

EMA Director Sisk mentioned that Joe Young from the State Planning Office will be here on the 12th of April for the Floodplain mapping project, which will somehow tie into the Orthoimagery piece. Both sessions will be in the Commission Hearing room. This is a requirement from FEMA that they have these "discovery meetings" so people can have a chance to ask questions or raise concerns.

VII. Executive Session

1. Convene in Executive Session for Consultations with Legal Counsel pursuant to 1 M.R.S.A. §405(6)(E).

- A motion was made by Commissioner Carol Maines to go into executive session pursuant to 1 M.R.S.A. §405(6)(E) for consultations with legal counsel. The motion was seconded by Commissioner Richard Parent. A vote was taken with all in favor.

The executive session convened at 4:01 p.m.

The executive session concluded at 5:30 p.m.

VIII. Adjourn

- A motion was made by Commissioner Richard Parent to adjourn the meeting. The motion was seconded by Commissioner Carol Maines. A vote was taken with all in favor.

The meeting adjourned at 5:31 p.m.

Respectfully submitted,

Candice Richards
Administrative Assistant

The Knox County Commission approved these minutes at their regular meeting held on April 10, 2012.