

**LOCAL EMERGENCY PLANNING COMMITTEE**  
Knox County EMA- 62 Union Street-Rockland, ME 04841  
Web Site: [www.knoxcountylepc.org](http://www.knoxcountylepc.org)

09/01/09

The meeting was called to order by LEPC Chairman, Andy Hart at 10:35 AM at Knox County EMA Office.

Others attending were:

Jan Frost	Am. Red Cross	Donna Allen	Knox Cty EMA
Laurie Beckwith	PBMC	Ron Defoe	Lyman Morse
Arthur Kiskila	Cushing	Curtis Barthel	USCG
Wally Tower	Rockland PD	Linwood Lothrop	Director KRCC
Foner Curtis	Lonza	Robert Williams	DEP
Jim Duncan	Fisher Engineering	Tim Polky	St. George Fire
Jean Robinson	Maritime Energy	Dennis Healy	FMC
Ray Sisk	Knox EMA	Charles Jordon	Rockland Fire

Laurie Beckwith made the motion to accept the minutes as revised and Foner Curtis seconded. All were in favor.

**Secretary's report:**

Correspondence:

- SERC 9/8/09 meeting agenda, SERC 7/14/09 meeting minutes, 8/6/09 SERC Training Committee Minutes with copies of the new Class Evaluation and application for funding of HazMat Training; SERC 7/14/09 Meeting Minutes; SERC 6/16/09 Training Committee Minutes; SERC 5/12/09 Meeting Minutes;
- E-Mail from Robert Gardner re: WISER 4.3; reschedule dates and reminder of LEPC presentations for SERC, Knox County – March 9, 2010; Matrix of hazmat programs costs;
- Tier 2's from: Town of Camden Public Works; Montgomery Oil; Verizon Wireless – Owls Head; Knox County Jail;
- Notice of Adopted Rulemaking
- AR-'s: 6/26/09, Vinalhaven, 3 gals heating oil, oil company filling tank spilled fuel in the soil near caller's well; 7/9/09, FMC BioPolymer, 30-50 gals. Isopropyl alcohol, 65% solution, a flange gasket failed on the feed line to a distillation column, resulting in a spray of isopropanol onto the roof of the building; 8/1/09, Maritime Farms, 2 gals, gasoline, over spilled onto asphalt parking lot under a car; 8/18/09, F&A Market, Thomaston- 1 gal gasoline, over flowed from a boat on a trailer and landed on the ground
- Sent George C Hall a letter reminding them to report their diesel fuel, called them on 8/11/09, Jim Hall thought that they have been reporting and will look into it. Sent Tier 2 packets to Camden Hills Regional High School, Montgomery Oil and Knox County Jail.
- Received from PBMC updated Chapter 3-Public Relations & News Media Contact information.
- Contingency Plan with floor plan from Home Depot #2409, Rockland
- Newspaper article "Man injured in tractor-trailer crash in Knox. The RRT6 provided assistance with small spill of caustic soda.
- North End Composites Form R. Lyman Morse Boatbuilding Form R, Dragon Products Company 2008 Toxic Release Inventory Reports
- List of Facilities that have ERP on file with the date of last review in the Knox County EMA Office.

**Treasurer's Report:** Received: Stipend- \$1465.65, \$758.77 (HMG8013), \$1961.57 (HMG8027), \$36.00 (HMG8028), \$8700.00 (HMG8030), \$1267.79 (HMG8031), \$277.31(HMG 8032), \$117.30 (HMG 8033) \$822.34 (HMG8039), \$297.52(HMG8040), Personnel Services-\$716.75 (June & July 09)

Total received from June 09 – August 09 = \$15,704.25

Bills paid: See attached

Total \$17,319.07

Balance in checkbook at the end of July 09 after bills are paid: \$43,729.17.

Motion was made by Foner Curtis and Laurie Beckwith seconded the motion to accept the Treasurer's Report. All were in favor.

Ray spoke about the 2004 Pre Mitigation Program grant remaining funds. There was discussion on this issue and a motion was made by Foner Curtis and seconded by Dennis Healy to send the remaining money back to State. All were in favor.

#### **TRAINING UPDATES:**

- 6/2&3 – Chief Jordan and Ray Sisk attended “Advance Incident Management Unified Command” training.
- 6/11- Ray Sisk co-facilitate with Joe Moore – Mass Causality Incident (MCI) planning session.
- 7/18 &19 – Ray Sisk taught ICS-400, Advance ICS on Vinalhaven.
- 8/13 – Annual PBMC HazMat Review
- 9/19/09-County Wide HazMat OPS Refresher Training at Union Fairgrounds

#### **OLD BUSINESS:**

**No old business at this time.**

#### **NEW/MISCELLANEOUS BUSINESS**

##### **Review of O'Hara Corporation's Emergency Response Plan for Extremely Hazardous Substances.**

As there were no representatives from O'Hara's we will contact them to make sure that they will be at the next meeting in Oct for their review.

##### **Reviewing of Lyman Morse Plan**

Donna handed out the Checklist for the Review of Facility Emergency Response Plans to those present. Andy went thru each question and Ron Defoe, Lyman Morse stated what page you could find the information on. The Committee recommended changing the title of the plan and to also include a copy of the certified information from Thomaston Fire, Thomaston Police and Thomaston EMS who refuse to sign the Mutual Aid Agreements as they have to respond by law. A letter will be sent to Lyman-Morse stating the results of the review. Their next review will be due in September 2012.

##### **Review of Fisher Engineering Emergency Response Plan.**

Jim Duncan, Fisher Engineering, said that since he was new to the job and area he would like to ask the committee if the plan could be reviewed at a later date. It was decided to have an interim review in Dec 2009 with a minimal number of the committee and have a full review with the full committee in August 2010 after the plant has completed the renovations. Jim will e-mail Fisher Engineering Emergency Response Plan to Donna.

## **Review of the plans.**

There was discussion on how the committee would handle reviewing the plans. It was decided that the representative from the facility would bring a CD or memory stick in and show it on the screen and then describe A-J on the checklist so that the whole committee would be able to see the page. The checklist will be sent to the facility that the plan will be review at the next meeting.

Ray explained what money is available for training. We have about \$4200.00 coming to us on an annual basis right now based on the facilities that we have in the County and also the teams and responders we have in the county.

Our Knox LEPC presentation to SERC is scheduled for January 12, 2010 in Augusta.

There was discussion the notice of adopted rulemaking. There was a change of registration fee and inventory

Linwood Lothrop made a motion to spend money up to \$6000.00 to help outfit the Union response Trailer and finish up St. George response trailer. Laurie Beckwith seconded the motion. All were in favor.

Next meeting will be on October 6, 2009 at 10:30 AM, at the Knox County EMA Office.

Foner Curtis made the motion to adjourn the meeting and was seconded by Wally Tower at 11:54 AM. All were in favor.

Respectfully submitted,

*Donna Allen, Secretary*

Donna Allen, Secretary

Expenditures from 6/09 to August 31.09

Professional Emergency	HM G8027	\$ 291.96
Radio Communications	HMG 8030	\$ 8,700.00
Professional Emergency	HM G8027	\$ 324.40
Time stream	HMG 8039	\$ 677.62
Dennis Camber	HMG 8013	\$ 80.00
Bound Tree (Key Bank)	HMG 8021	\$ 77.25
Mid Coast EMS	HM G8031	\$ 36.00
St. George Volunteer	HMG 8013	\$ 347.29
Piazza Hut - Key Bank	HM G8027	\$ 37.63
Key Bank	HM G8027	\$ 39.81
Professional Emergency	HM G8027	\$ 308.18
Design Specialties	HMG 8031	\$ 217.50
Design Specialties	HMG 8031	\$ 50.00
Design Specialties	HMG 8032	\$ 160.00
Design Specialties	HMG8032	\$ 37.50
Design Specialties	HMG 8033	\$ 37.50
Piazza Hut - Key Bank	HMG 8027	\$ 45.00
Key Bank- Hannaford	HMG 8027	\$ 9.16
Professional Emergency	HMG 8027	\$ 370.73
Donna Allen- Petty Cash	HMG 8041	\$ 13.56
Shaw's (Petty Cash)	HMG 8027	\$ 2.99
Pizza Hut - Key Bank	HMG 8027	\$ 35.17
Hannaford's - Key Bank	HMG 8027	\$ 14.14
Timestream	HMG8039	\$ 144.72
Professional Emergency	HMG 8027	\$ 340.62
Professional Emergency	HMG8027	\$ 194.64
Adventure Advertising Design	HMG 8031	\$ 870.00
Petty Cash - Food Supplies		\$ 36.36
Town of Vinalhaven	HMG8013	\$ 91.48
Dennis Camber	HMG8013	\$ 240.00
Hope Elementary School	HMG8040	\$ 297.52
Midcoast Internet Solutions	Web Page	\$ 216.00
On The Road, Inc	HMG 8031	\$ 79.81
On the Road, Inc	HMG 8032	\$ 79.81
On the Road, Inc	HMG 8033	\$ 79.80
Pizza Hut - Key Bank	HMG 8027	\$ 40.36
Hannaford's - Key Bank	HMG 8027	\$ 7.60
Professional Emergency	HMG 8027	\$ 324.40
Bound Tree (Key Bank)	HMG 8021	\$ 224.00
Mid Coast Regional Planning Com	HMG 8041	\$ 1,885.00

Atlantic Communication	HMG 8029	\$	74.25
On the Road	HMG 8031	\$	23.70
Lowe's- Ray's Credit Card	HMG 8031	\$	155.61
			\$ 17,319.07