

LOCAL EMERGENCY PLANNING COMMITTEE
Knox County EMA- 62 Union Street-Rockland, ME 04841
Web Site: www.knoxcountylepc.org

2/01/2011 as admended

The meeting was called to order by LEPC Chairman Andrew Hart at 10:30 am at Knox County EMA Office. Went around the table and introduced themselves and who they were representing.

Meeting Attendees:

Barry Norris	Union Fire Chief	Robert J. Williams	ME DEP
Tim Polky	St. George EMA Dir.	Linwood Lothrop	Knox RCC
Roger Moody	Knox County Commissioner	Laurie Beckwith	PBMC
Jim Guerra	Mid-Coast Solid Waste	Joe Weston	O'Hara
Ray Sisk	Knox EMA Director	Jean Robinson	Maritime Energy
Dennis Camber	Knox RRT	Charles D. Jordan	Rockland Fire Chief
Foner Curtis	Lonza	Donna Allen	Knox EMA

- Laurie Beckwith made the motion to accept the minute's of 12/7/2010 and seconded by Linwood Lothrop. All were in favor.

Secretary's Report:

Correspondence:

- AR-1's 12/9/10 – 103 Main St. Rockland-Maritime Energy-5 gals fuel-car pulled away while gas nozzle still in car.
1/1/11- Shibles Lane-Thomaston-gas spill-10 gals. 1/15/11-Commercial St. Rockland-25 gals-boat sank.
1/26/11- Atwood's Lobster-St. George – 5 gas of diesel – boat sinking.
- Tier 2's received: Flagship Cinemas, Atwood's Wharf; Flint Enterprise-Park St. Laundromat; North End Composites; Rockland Landings Marine; Spruce Head Marine; Spruce Head Fisherman's Co-Op; Pen Bay Medical Center; William Atwood's Lobster Co. Americanus LLC, Vinalhaven,; B.M. Clark Co, Inc.; Town of Camden; Verizon (3 locations). Hampton Inn & Suites and US Cellular-Camden
- Application for LEPC membership from Janet Frost
- Announcement of the 3rd Annual Maine Partners in Emergency Management (April 28 & 29, 2011 at the Augusta Civic Center in Augusta.
- Memo from Spectra Energy
- List of County LEPC's
- News article on Dragon Products

Treasurer's Report:

Received November 2010: Grant Reimbursements, HMG 8035-\$ 1807.64; HMG 8044-\$2618.83; HMG 8049-\$2000.00 for a total \$6426.47; Interest: \$7.68

Bills pd out in November 2010: Personal Services: \$502.10; General Operating Expenses: \$437.71; HMG 8035-\$3383.72; HMG 8044-\$1670.14. HMG 8047-\$2959.32; HMG 8048-\$477.00

LEPC Operational Fund balance as of 30 November 2010	\$ 8929.11 (*see note)
Grant and other fund balances as of 30 November 2010	<u>\$21457.30</u>
Total Balance in checkbook as of 30 November 2010:	\$30386.41

** We will not receive quarterly SERC funding until this fund has been spent down to \$3008.69. Once the stipend resumes, we will receive SERC funding strictly as reimbursements for expenses paid.*

Ray explained how the stipend works. There was discussion on the stipend issue.

- Foner Curtis made the motion to accept the treasurer's report and Laurie Beckwith seconded the motion. All were in favor.

TRAINING UPDATES:

Knox Regional Response Team (Quarterly meetings)

Feb. 8., 2011	South Team	Hosting a drill
March 7, 2011	Tech Team	Mandatory Tech Refresher at Rockland

Other Training

January 25, 2011	HazMat Refresher/Blood Bourne	Warren Fire Department and EMS. Instructed by Arthur Kiskila
January 2011	Hazardous & other waste training	Lonza
January 2011	SA 40 Table Top Exercise	Union Admin Office
Feb 19, 2011	Cushing Table Top	Cushing Town Office RE: Severe Winter Storm for select board members. Ray said that they are offering to do a table top exercise so that the select board members now what to do in case of emergency come up. It is planned to have multi town get together and do one exercise among them. That would lead to a full scale exercise in the future.

OLD BUSINESS:

Mitigation Plan update.

Nothing has changed. The Plan is still down in Boston at FEMA I.

The Plan is available for review at the MRPC website (also accessible from the Knox EMA site) and also at: <http://www.midcoastplanning.org/resourceDownloads.html>

Update of the Knox RRT by Dennis Camber

- Knox Regional Response Team Capital Equipment Replacement Grant was approved to replace the 1 hour SCBA Bottles that the state had given to the team a number of years ago with no plans to replace them.
- The Quarterly Team Chief's Meeting was held at State. Dennis said that they are trying to find where the teams are going to fit in after all the new personnel are in what is going to be left for money, etc.
- They are looking at new equipment as replacing the Level A Suits, Biological and CBRN meters. Kemcro 100 is a meter that detects all the bad stuff but it is also good for structure fires. It is very expensive.
- Need to come up with Health & Safety Policy and Policy and Procedures.
- Chief Jordan spoke his thoughts about the Team Chief's Meeting along with discussion on this issue. Chief Jordan said that he would give till the end of the year to see if anything is happening at the State level, if not then the Knox RRT will be no longer.
- There was discussion on the replacing of equipment.
- It was suggested that a meeting with Rob prior to the April meeting to talk about different issues that the team has.

NEW/MISCELLANEOUS BUSINESS:

- **Membership, current and future – Increasing involvement by the media and public.**

Andy spoke the about membership of LEPC. After a meeting with Andy, Foner, Ray and Donna it was decided to send a letter out to all members of the LEPC explaining what we are going to try to achieve this year which Andy did with the assistance of Foner. Also, sent with the letter was an Application for membership to the Knox County LEPC. We had 5 attendees fill out the paperwork to become a LEPC member. It was suggested to take IS 5a (Introduction to Hazardous Materials).

- **Change of meeting schedule to a bi-monthly or even quarterly for the entire committee**

There was discussion on having a bi-monthly meeting of the LEPC. Donna read that in the by-laws it stated that bi-monthly were accepted. There was some discussion about having teleconference if a person could not get to the meeting. Ray made the motion to hold the LEPC on even months for the coming year and have a standard backup if need be. Foner Curtis seconded the motion. All were in favor.

- The EMA Office will be having a training sessions 2/2/11 for the new County webpage. The LEPC website will be an off shoot of the County's new site.

- 2011 Maine Partners in Emergency Preparedness Conference is scheduled for April 28 & 29, 2011 at the Augusta Civic Center. You will be able to register for the conference starting on February 4, 2011. The LEPC will pick up the mileage to go to this conference.

- **Ray has extended an invitation to SERC Chairman Rob McAleer to visit us at the April 2011 meeting.**

There will be a meeting with Andy, Charlie, Foner, Dennis and Ray, this in reference to issues that they want to talk about with Rob McAleer. Some of the issues are:

- ❖ Filing fees that are from Knox County staying in Knox County
- ❖ Speak about different issues that involve the Knox RRT.

- Pen Bay Medical Center asked Lonza and Maritime Energy if they would be able to have an exercise with them in early summer. They will get back with PBMC.
- Charlie stated that FMC wanted to do a drill.
- Ray mentioned that there is a common theme with any exercise, need victims. One of the things that Ray would like to come up with is a Disaster Victim Corps. The need to get the Media involved is very important.
- Ray spoke about Reverse 911. They will be moving ahead on this project. We will be paying for this thru the grant for the first 3 years but after that we will be having some recurring charges. We want to try to come up with a scheme to have a subscription base idea were for example, the hospital or Maritime Energy, etc would use it but their organization pay a small fee which will help support this system after 3 years. We are looking to have it up and running in April or May.
- The meeting in January, Ray, Donna, Foner, and Andy, they were looking at a couple of things and one of those is House hold hazardous waste and hazardous chemicals. We talked about

some of the different organizations. How we could get involved with that. Denise Devenny from WRFR has shown some interest in the LEPC on the Media side of things.

- The meeting for June will be at Maritime Energy.

Next meeting will be on April 5, 2011 at 10:30 AM, at the Knox County EMA with Rob McAleer, SERC Chairman.

- A motion was made by Tim Polky and seconded by Foner Curtis to adjourn the meeting 12:05 PM. All were in favor.

Respectfully submitted,

Donna Allen

Donna Allen
LEPC Secretary