

**LOCAL EMERGENCY PLANNING COMMITTEE**  
Knox County EMA- 62 Union Street-Rockland, ME 04841  
Web Site: [www.knoxcountylepc.org](http://www.knoxcountylepc.org)

12/07/2010

Meeting Attendees:

Ray Sisk	Knox County EMA Dir	Donna Allen	Knox County EMA
Jean Robinson,	Maritime Energy	Linwood Lothrop	KRCC Director
Robert Williams	DEP	Andrew Hart	LEPC Chair/County Admin

The meeting was called to order by LEPC Chair, Andrew Hart at 10:35 AM at Knox County EMA Office.

- Linwood Lothrop made the motion to accept the minute's of 11/3/10 and seconded by Ray Sisk. All were in favor.

## Secretary's Report:

Correspondence:

- Penobscot County LEPC, SERC Presentation report.
- AR-1's – 11/6/10-Rockland Ford, 1 gal. Gasoline –leaking from vehicle; 11/12/10-Camden & Perry St. Rockland, 1 gal. Gasoline- leaking from parked car.

## Treasurer's Report:

Received October 2010: Grant Reimbursements – HMG 8031-\$119.97; HMG 8033-\$285.40, HMG 8035-\$ 2669.83; HMG 8044-\$786.28 for a total \$3861.48; Interest: \$9.44

Bills pd out in October 2010: Personal Services: \$496.54; General Operating Expenses: \$5499.12; HMG 8031-\$119.97; HMG 8033 –\$285.40; HMG 8035-\$3071.71; HMG 8040-\$159.98; HMG 8044-\$1883.09. Closing negative balances out- HMG 8024-\$-182.01); HMG 8025-\$9.16); HMG 8027-(\$.33)

LEPC Operational Fund balance as of 31 October 2010 \$ 9861.24 (\*see note)  
Grant and other fund balances as of 31 October 2010 \$23521.01  
Total Balance in checkbook as of 31 October, 2010: \$33382.25

*\* We will not receive quarterly SERC funding until this fund has been spent down to \$3008.69. Once the stipend resumes, we will receive SERC funding strictly as reimbursements for expenses paid.*

- Jean Robinson made the motion to accept the treasurer's report and Linwood Lothrop seconded the motion. All were in favor.

## TRAINING UPDATES:

### Knox Regional Response Team (Quarterly meetings)

Feb. 8. 2011- Tuesday @ 1800 hrs    Union Town Office                      Chemicals Hazards with Alan Nygren

### Other Training

Winter '11	NorthEnd Compsites ? Chief Jordan is working on it	Annual HazMat Functional Exercise/Refresher.
Dec. 1, 2010	PBMC	MCI Exercise, Ray spoke about it. They had 16 victims. The exercise <b>was</b> a success. There will be

an AAR meeting at PBMC at 1:00 PM on Dec 7, 2010

[www.fema.training.gov/is/](http://www.fema.training.gov/is/)

IS-5a (Introduction to Hazardous Materials) Ray recommends that all LEPC membership take this course.

## **OLD BUSINESS:**

### **2009 Mitigation Plan update.**

The last report was that FEMA had two more states to review and then they would be starting on the Counties. Knox County will be the first one of the counties to be review.

The Plan is available for review at the MRPC website (also accessible from the Knox EMA site) and also at: <http://www.midcoastplanning.org/resourceDownloads.html>

### **Update of the Knox RRT by Dennis Camber**

Dennis Camber was not present so there was no report at this time.

## **NEW/MISCELLANEOUS BUSINESS:**

- Election of LEPC Chair – Linwood Lothrop made a motion and Robert Williams seconded that Andy Hart continue as the LEPC Chair. All were in favor.
- Schedule of 2011 LEPC meetings. The meetings will still be held on the 1<sup>st</sup> Tuesday on the month at 10:30 AM with the exception of July and August. Maritime Energy said that they would hold a meeting at their facility, they will confirm that.
- Donna handed out 3 handouts that Robert Gardner gave to us.
  1. Common NAICS Codes
  2. Emergency Planning Community Right-To-Know Reporting Workshops
  3. Converting liquid gallons to pounds

Next meeting will be on January 4, 2011 at 10:30 AM, at the Knox County EMA.

- A motion was made by Linwood Lothrop and seconded by Robert Williams to adjourn the meeting 10:47 AM. All were in favor.

Respectfully submitted,

*Donna Allen*

Donna Allen  
LEPC Secretary