

LOCAL EMERGENCY PLANNING COMMITTEE
Knox County EMA- 62 Union Street-Rockland, ME 04841
Web Site: www.knoxcountylepc.org

06/02/09

The meeting was called to order by LEPC Chairman, Andy Hart at 10:30 AM at Knox County EMA Office.

Others attending were:

Jan Frost	Am. Red Cross	Donna Allen	Knox Cty EMA
Laurie Beckwith	PBMC	Ron Defoe	Lyman Morse
Arthur Kiskila	Cushing	Curtis Barthel	USCG
Wally Tower	Rockland PD	Barry Norris	Union Fire
Paul McFarland	O'Hara Corp	Joe Weston	O'Hara Corp

Laurie Beckwith made the motion to accept the minutes as revised and Ron Defoe seconded. All were in favor.

Secretary's report:

Correspondence:

- Received changes for PBMC Emergency Operations Plan.
- Tier 3 received from: O'Hara Corporation, DOT (Rockport & Washington), Verizon Wireless
- Received TRI Form R from FMC BioPolymer
- SERC 1/20/09 Meeting Minutes
- AR-1's: 5/7/09-33 Cline Rd, St. George, Heating Oil, 150 gal. oil tank leaked heating oil during the winter. (Harjula Fuel) 5/7/09-140 Park St, Rockland, Diesel Fuel, 5 gals. spill on the pavement (Coastal Fuel). 5/7/09-Rocport Harbor area-less than 1 gal. motor or Gear Oil. There was some motor or gear oil in a lobster boat's bilge pump.
- Draft "Concepts of Advance Party Response to a Hazardous Material/WMD Event"
- Planning & Preparedness E-mail – April 2009
- AWR 147 Rail Car Incident Response information

Treasurer's Report: Received: \$1458.64 (Stipend), \$106,563.77 (HMG8029), \$687.99 (HMG8013)

Bills paid:	Emergency Medical Products (HMG 8021)	\$99.25
	Atlantic Communications (HMG 8028)	36.00
	Gempler's (HMG 8021)	125.60
	Haywood Associates (HMG8029)	89,968.32
	Haywood Associates (HMG8036)	106,563.77
	Dunkin Donuts (HMG 8031)	14.48
	Personal Services	316.68
	Maine Partners Conference (Travel & registration)	214.50
	Total	\$197,338.60

Balance in checkbook at the end of May 2009 after bills are paid: \$45,646.89.

Motion was made by Laurie Beckwith and Jan Frost seconded the motion to accept the Treasurer's Report. All were in favor.

TRAINING UPDATES:

- May 26 & 27/09 – Donna attended Hurricane Awareness Training- Schoonic Point. Paul McFarland brought up the issue of ice during a Hurricane. He wanted to know if it was brought up at the Hurricane Awareness Class that Donna attended. It was not.
- May 20, 27& 31 – ICS 400 at St. George Fire Station
- Foner Curtis – attended the Annual Hazardous Waste Refresher Course in NH
- Laurie Beckwith reported that PBMC will hold its Hazmat annual review on August 13, 2009.

OLD BUSINESS:

No old business at this time.

NEW/MISCELLANEOUS BUSINESS

Next Years “Partners” Conference

- Continue with Behavioral Health
- A brief description of each topic ahead of time so it would be easier to choose the topics that they wanted to attend.
- Shorten or lengthen topics
- Have preapproval CEU’s for nurses, MD, etc
- Continue with school topics

Reviewing of Plans

The committee started doing the review of Fisher Engineering when there was a conversation about the procedure of reviewing the plans. Wally asked if the representative should be here when their plan is being reviewed. In the past Donna would do the plan review as soon as she received a plan from a facility. It was suggested that a committee of three along with the representative get together and complete the review, as the representative knows where the information is and go to it rapidly. Andy asked if the committee would be comfortable if Donna, himself and a representative from the facility set down and do the review. It was Ray’s intention to get the Committee involved with the reviewing of the plans. There are 8 plans that need to be reviewed each year; they are Fairpoint (2 – Rockland & Camden sites), Dragon Products, Fisher Engineering, O’Hara Corporation, Lyman-Morse Boatbuilding, FMC and Lonza. Donna will get a list together that lists the facility and the date last reviewed and send to the members of this committee. Once we review the plan then it will again be reviewed 1 year from that date. There was discussion on this issue. Andy suggested if we want to do Fisher’s next month since we are not having a regular meeting? It was suggested that we do Fisher Engineering and Lyman Morse in September which will give us time to invite a Fisher Engineering representative to the plan review. Everyone agreed that sounded like a good idea. Andy and Donna will met together and compose a letter inviting Fisher Engineering to the LEPC meeting in September. The idea was to get to review each plan annually at the same time each year.

Next meeting will be on September 1, 2009 at 10:30 AM, at the Knox County EMA Office.

Laurie Beckwith made the motion to adjourn the meeting and was seconded by Jan Frost at 11:17 AM.
All were in favor.

Respectfully submitted,

Donna Allen, Secretary

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