

**LOCAL EMERGENCY PLANNING COMMITTEE**  
Knox County EMA- 62 Union Street-Rockland, ME 04841  
Web Site: [www.knoxcountylepc.org](http://www.knoxcountylepc.org)

01/05/2010

The meeting was called to order by LEPC Chairman, Andrew Hart at 10:34 AM at Knox County EMA Office.

Others attending were:

Laurie Beckwith	PBMC	Ray Sisk	Knox County EMA Dir
Foner Curtis	Lonza, Inc	Susan Simmons	Red Cross
Robert Williams	DEP	Mark Curtis	Dragon Products
Stephen Badger	Fisher Eng.	Curtis Barthel	USCG
Joe Weston	O'Hara	Paul McFarland	O'Hara

The minutes of 12/1/09 will be resent to the committee and will be presented at the February 2010 meeting for approval.

Secretary's report:

Correspondence:

- Tier Reports received: Flagship Thomaston
- AR-1 Reports: 12/20/09-265 Camden St Rockland- gasoline ¾ gal – tank containing gasoline tipped over in the back of a truck.; 12/26/09-Transfer Station, Limerock St, Rockland, 20 gals. hydrogen peroxide solution. John Temple reported leak to the Rockland FD.

**Treasurer's Report:**

Received: \$5634.59 in Grant Reimbursements and \$1465.65 LEPC Stipend.

Bills pd out in November 2009: HMG 8027 (EMA Planner)- \$1947.07; HMG 8040 ( '09 Exercise )- \$2726.24; HMG 8021 (Pan Flu)-644.78; HMG 8031 (CART) \$271.57; HMG 8042 (06 HSGP Backlog) - \$5000.00; and HMG 8041 ( '09 Hazard Mit Revision) - \$2120.00. LEPC expenditures: \$21.35

Balance in checkbook as of 31 Dec 2009 is: \$38247.54 (*not yet audited*)

Motion was made by Foner Curtis and seconded by Laurie Beckwith to accept the Secretary's report and the Treasurer's Report-pending it's monthly audit. All were in favor.

**TRAINING UPDATES:**

- Chief Charles Jordan, Chief Tim Polky, Lt Dennis Camber, Ray Sisk (update- & Susan Simmons) will be attending the FEMA Integrated Emergency Management Course; *HAZMAT: Community Preparedness and Response* (Pilot Course) Jan 18-21 @ NETC- Emmitsburg, MD. Bobby Leavitt from ARC (Bangor) may also attend per Susan.
- Lonza did their Integrated Emergency Plan update in December 2009.
- Lonza did their annual training on chemical hygiene for their lab workers and techs in December 2009
- Lonza will be doing their Hazardous Waste program in January 2010.
- Robert Williams explained what training they will be doing over the next few months.

- March 22, Spill of National Significance Exercise (SONS). This is a massive exercise which will take place at many venues in coastal New England from Maine to New Jersey.

#### OLD BUSINESS:

- Review of Fisher Engineering Plan

We received an e-mail from Steve Badger requesting that the review of Fisher Engineering Plan be postponed until February 2010 LEPC Meeting. Steve is a new employee and found out yesterday that he was to do the plan. Steve had a lot of questions about the presentation. The committee would like to have a short and sweet presentation. There are no requirements to submit an electronic copy of your Emergency Response Plan, but we do ask if you can provide us with an electronic copy so that we can have that available for the response side as well. We will send Steve a copy of the plan checklist. (update- *Sent! Along with an LEPC membership application*)

- 2009 Mitigation Plan update.

Plan available for review at the MRPC website (also accessible from the Knox EMA site). Ray gave a short overview of the Hazmat Mitigation Plan. Please take a look at the <http://www.midcoastplanning.org/resourceDownloads.html>

The plan should be delivered to MEMA for final state review and forwarding to FEMA for Conditional Approval within the next two weeks.

- SERC Presentation on January 12, 2010 at 9:00 am. The subcommittee met and put a rough draft together for the presentation that the Chair will present to SERC. (Update- *Presentation went very well on 1.12- Good Job Andy and Foner!*)

#### NEW/MISCELLANEOUS BUSINESS

- Dragon Products incident review – Mark Curtis. Mark gave a very good review of the incident (explosion) that happen on December 23, 2009 at the Dragon Products Cement Plant. No injuries at all. They are a MSHA regulated facility (not OSHA) and the federal MSHA investigation is ongoing. There was a good discussion on the incident by the committee.

- LEPC Webpage . . . . help needed!

We have been trying to make do some updating of the website and came across what may be the culprit with the HTML Editor. We have the Coffee Cup program purchased a year ago to do all the editing. The program was apparently “upgraded” in Sept to a “trial version” of the same software. The trial version overwrote the licensed copy and once the trial period ended, so did our ability to access or modify the site. There was discussion on this issue. A motion was made by Laurie Beckwith and seconded by Foner Curtis that Ray pursues the repair of the web site at a responsible cost. All were in favor.

- Approve tentative meeting schedule for 2010. Motion was made and seconded that the meeting schedule for 2010 be approved. All were in favor. Ray has reserved two meeting dates for off site meetings in April and October. Looking for facilities to volunteer to host- please contact Donna or Ray. (update- *Approved meeting schedule attached*)

- 2010 Maine Partners in Emergency Preparedness Conference. One of goals of this committee was to increase the attendance of the conference by 50%. Last year we greatly exceeded that goal. Last year the committee approved reimbursing for registration and mileage for members who attended. A motion was made, seconded and approved to continue this for the conference this year.
- 2009 HSGP grants Awarded. (four totaling approximately \$152K). Ray gave a update on the grants that were submitted. Two grants were denied but 4 were awarded. The four grants that were awarded were: 1) EMA Planner, 2) County Wide Reverse 911 System, 3) Amateur Radio Repeater System for the Amateur Radio ARES/RACES team 4) partial award Public Safety Award to upgrade radios for Law Enforcement. There is a second tier of funding for law enforcement grant for some law enforcement agencies.

Next meeting will be on February 2, 2010 at 10:30 AM, at the Knox County EMA Office.

A motion was made adjourn the meeting and was seconded at 11:31 AM.

All were in favor.

Respectfully submitted,

*Donna Allen, Secretary*

Donna Allen, Secretary

## Knox County LEPC Meeting dates for 2010

(all meetings will be held at the Knox County EMA office and begin at 1030 unless otherwise indicated)

Tuesday, February 2                      Regular meeting                      *Fisher Engineering ERP review*

Tuesday, March 2                      Regular meeting

Tuesday, April 6                      Regular meeting                      *(Offsite meeting?)*

***April 29, 30 (Thur-Fri) Maine Partners in Emergency Preparedness Conference, Augusta Civic Center***

Tuesday, May 4                      Regular meeting

Tuesday, June 1                      Regular meeting

***(July & August - Summer Recess)***

Tuesday, September 7                      Regular meeting

Tuesday, October 5                      Regular meeting                      *(Offsite Meeting?)*

Tuesday, November 2                      Regular meeting

Tuesday, December 7                      Regular meeting                      *Annual Meeting & Election of officers*